



Company name	Policy number
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The purpose of an action plan is to help employers improve their safety processes. Review the results from your safety review and identify and prioritize manageable action steps that will generate the desired improvement. If you would like assistance completing this action plan, please call 1-800-OHIO-BWC and request assistance from your assigned safety consultant.

For each section determine:

1. What actions you will take and how they will be accomplished?
2. Who will be responsible?
3. What resources are needed?
4. When the action will be completed?
5. What is the expected outcome or deliverable?

1. Accident analysis - The methods of gathering and analyzing accident information; determining root causes and identifying safety improvements to prevent future accidents

Please write the average score for this section from your safety review form here: _____
Planned activities
Person(s) responsible
Resources needed
Due date(s)
Expected outcomes/deliverables

2. Management commitment - The systems that control the safety culture; roles of managers; company policy; management active participation and procedures

Please write the average score for this section from your safety review form here: _____
Planned activities
Person(s) responsible
Resources needed
Due date(s)
Expected outcomes/deliverables

3. Accountability - Company evaluation of safety performance; safety reinforcement; defined expectations for safety activities; management identifies safety activities for supervisors; measures activities and holds supervisors accountable

Please write the average score for this section from your safety review form here: _____
Planned activities
Person(s) responsible
Resources needed
Due date(s)
Expected outcomes/deliverables

4. Hazard control - The process to identify and correct unsafe acts and unsafe conditions

Please write the average score for this section from your safety review form here: _____
Planned activities
Person(s) responsible
Resources needed
Due date(s)
Expected outcomes/deliverables

5. Safety education - Safety training is integrated into overall operations, including all levels of management; skills are assessed.

Please write the average score for this section from your safety review form here: _____

Planned activities

Person(s) responsible

Resources needed

Due date(s)

Expected outcomes/deliverables

6. Employee participation - The extent the employees participate in and are encouraged to be involved in the safety of the workplace

Please write the average score for this section from your safety review form here: _____

Planned activities

Person(s) responsible

Resources needed

Due date(s)

Expected outcomes/deliverables

7. Safety culture - The management style; operational environment; social norms; company systems, values, accountability, and responsibility

Please write the average score for this section from your safety review form here: _____

Planned activities

Person(s) responsible

Resources needed

Due date(s)

Expected outcomes/deliverables

8. Other – Identify any other safety related improvements you desire to make that may not be associated with any of the categories above.

Planned activities

Person(s) responsible

Resources needed

Due date(s)

Expected outcomes/deliverables

X

Signature of company official responsible for this action plan

Date submitted